



Date of Memo: July 03, 2024
Current Meeting: July 18, 2024
Board Meeting: July 25, 2024

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Jennifer Pyrz
FROM: Deputy Chief Transportation Officer Michael L. Roth
SUBJECT: Consideration and approval of Paratransit, Assessment, and Eligibility contract

ACTION ITEM A – 6

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize President/CEO Jennifer Pyrz to enter into a contract with MTM Transportation. The contract is three base years priced at \$996,495.15 with two option years priced at \$715,151.32, for a total amount not to exceed \$1,711,646.47.

BACKGROUND:

The Americans with Disabilities Act (ADA) is specific in defining eligibility for paratransit programs. A person must have an actual physical, visual, or mental functional limitation that causes them to be unable to use accessible fixed route transportation. A person’s age, the distance to the bus stop, and the weather do not alone establish eligibility. The ADA law says the following factors must be considered in determining ADA paratransit eligibility.

- A person’s disability and functional abilities
- Accessibility of the fixed route system
- Architectural barriers

A person is eligible to use paratransit services if you fall into one of the following categories:

- You cannot use the fixed route system, which means you cannot independently board, ride, or disembark from the fixed route system some or all the time.
- The fixed route system is not accessible.
- You cannot get to or from the system independently, which means you have an impairment-related condition that prevents you from traveling to or from a bus stop some or all the time.

Of particular importance is that the contractor must be familiar with a wide range of medical conditions, and their impact on functional capabilities is also required.

DISCUSSION:

The Request for Proposal (RFP) was released on April 8, 2024. The procurement department received two (2) responsive and responsible proposals from MTM Transportation and Biokinetix. A Best and Final Offer (BAFO) was requested from both vendors on June 5, 2024, with responses due Friday, June 7, 2024.

MTM Transportation is considered the most responsive and responsible proposal with the best value, based on the evaluation committee members scoring and price evaluation.

ALTERNATIVES:

The Board could choose not to approve our recommendation; however, IPTC would need to enter into an emergency contract and find an alternative solution for our current Assessment and Eligibility provider.

FISCAL IMPACT:

Funding for this procurement is IPTC local funding.

DBE/XBE DECLARATION:

No XBE goal is associated with this contract award due to the specialized nature of the service and the lack of XBE providers.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee and Service Committee on July 18, 2024.